

## INSTRUCTION

## SPECIAL EDUCATION

§5-58      Procedures for Location of Self-Contained Special Education ClassesA.            Purpose

The purpose of this policy is to establish administrative procedures to be implemented whenever a self-contained special education class is to be moved to a different location or when a new class is to be established in a school where no other classes of that type exist.

B.            Procedures

At the end of each school year following the submission of the IEPs, the special education program staff will evaluate the IEPs, and on the basis of multiple factors, prognosticate enrollments for the coming year. If it is determined that an existing class needs to be moved or a new class (as defined above) is to be added, parents will be notified by mail of the change. The special education staff will gather the necessary information and formulate options/recommendations regarding the potential location(s).

The various factors that contributed to the decision to recommend a particular site will be outlined. Parents will then be provided the opportunity to communicate their feelings about the staff's recommendations.

Following the notification, any public input/reaction will be considered by the appropriate administrative staff in reaching a final decision.

This procedure will in no way interfere with any procedural rights stated in the School Board Policy Manual or reserved under the Individuals with Disabilities Education Improvement Act, December 3, 2004, (IDEA '04) and its implementing federal regulations, October 13, 2006, Individuals with Education Act and Section 504 of the 1973 Rehabilitation Act (Civil Rights Statute), as amended.

Adopted: 1/8/91

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